



# Science-Metrix

## Junior quantitative research analyst

Full-time position, entry-level role

Work place: Montreal (Canada)

### ABOUT

**Science-Metrix** is an internationally recognized research evaluation company specializing in the assessment of science and technology (S&T) activities. We work with government, educational, non-profit or private organizations that perform scientific research or deal with S&T activity funding and management. Our services enable evidence-based decision-making, strategic planning, and outcome assessment processes. Our team has developed a unique and specialized knowledge base and techniques and contributed to the development of new indicators and new quantitative methods, most notably in bibliometrics.

We believe in the strength of collaboration and we are searching for talented individuals to join our team. If you strive for excellence, have an inquiring mind and are fascinated by science and innovative projects, you could be the candidate we are looking for!

### POSITION DESCRIPTION

**Science-Metrix** is in search of a junior quantitative research analyst, with or without experience in bibliometrics, to join our team in an entry-level role. You will participate in the production of quantitative analyses, the standardization of data and the production of bibliometric statistics. You will be required to closely examine databases and scientific publications and use tools and queries to develop thorough analyses in order to present a scientific and technological overview of a specific domain. You will compile data, make statistical analyses and draft reports. You will also participate in the development of new methods and new indicators.

### REQUIREMENTS

- Academic degree (ideally a master's)
- Bilingualism is essential (speaking, reading and writing in English, good spoken French)
- Contextual understanding of science, technology and innovation, and interest in scientific policy
- Good understanding of Windows and Microsoft SQL Server
- Advanced knowledge of Excel (pivot tables)
- Good IT/computing knowledge and interest in programming
- Interest in figures and quantitative analysis
- Excellent writing skills in English, attention to detail and a drive for excellence and performance (must be rigorous and respect project timelines and quality)
- Ability to work autonomously, learn quickly and independently and be flexible
- Team spirit and commitment to professional development
- Creativity and a proactive and action-oriented approach
- Good communication skills

**If you have a passion for analysis and figures and wish to join our team**, please send your CV accompanied by a cover letter to [jobs-emplois@science-metrix.com](mailto:jobs-emplois@science-metrix.com).

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